



# **Springfield Sports Club Inc.**

## **Constitution & By-Laws**

**2024**

## 1 NAME

**1.1 The organization shall be known as the *Springfield Sports Club Inc.***

**1.2 The name of the organization shall not be used without the express consent of the Board of Directors.**

## 2 FOUNDING

**2.1 *Springfield Sports Club Inc.* was founded in 2001 as a not-for-profit organization:**

## 3 PURPOSES

**3.1 The organization will serve the shooting sport disciplines.**

**3.2 The organization will promote good sportsmanship, safe efficient and practical firearm handling, and good marksmanship.**

**3.3 The organization will serve both casual and the competitive interests in shooting.**

## 4 MEMBERSHIP

**4.1 Membership in the organization shall be open to persons as defined in the articles of the constitution.**

**4.2 Membership year shall be 1-January to 31-December.**

**4.3 Membership in the organization may be withdrawn by the member by written request to the Secretary of the Corporation, but dues paid shall not be refunded.**

**4.4 Membership in the organization may be refused for cause by a majority vote of the Board of Directors, A membership may be cancelled by the Board of Directors after a hearing before the board**

**4.5 Membership in the organization will be open for consideration to persons as members, following completion of the application process required by the organization and upon payment of the prescribed dues.**

## **5 DUES**

**5.1 Dues for memberships shall be determined by resolution of the Board of Directors, pending approval by Members at an Annual General Meeting.**

**5.2 Annual dues shall be payable on the first day of each membership year. There is no reduction in dues for a partial year.**

**5.3 Only members whose dues are paid-up will be members in good standing.**

## **6 BOARD OF DIRECTORS**

**6.1 The organization shall be managed by a Board of Directors (herein after "The Board").**

**6.2 The board shall be comprised of a minimum of six (6) Directors and a maximum of eight (8) Directors. The Directors shall be elected by the members at the Annual General Meeting. Election to the Board shall be for a period of three (3) years with no more than three (3) Directors being elected in each year. Only members in good standing may be elected a director and sit on the Board**

**6.3 The Board shall include the following executive positions as determined and filled from the elected directors.**

**6.3.1 President**

**6.3.2 Vice President**

**6.3.3 Treasurer**

**6.3.4 Secretary**

**6.3.5 Chief Range Officer**

**6.4 At the discretion of the Board the position of Treasurer and Secretary may be combined.**

**6.5 The Board shall meet at the call of the President or at the request of any three (3) members of the Board made in writing to the Secretary or the President.**

**6.6 The Board shall serve without remuneration**

**6.7 Vacancies on the Board may be filled by appointment of a member in good standing, following a majority vote of the directors.**

## **7 MEETINGS**

**7.1 The Board shall conduct a meeting with the membership of the organization on an annual basis. Additional full meetings with the membership may be held at the discretion of the board. The Annual General Meeting shall occur as recommended by the Board of Directors**

**7.2 At least thirty days notice shall be given for the Annual General Meeting.**

**7.3 At least fourteen days notice shall be given for other full membership meetings.**

**7.4 All such notices may be made by email or posting to the Springfield / FRSA web site.**

**7.5 At meetings of the full membership, twelve members shall constitute a quorum.**

**7.6 At all meetings of the full membership, voting shall be limited to Members in good standing.**

**7.7 At Board meetings, a simple majority of the Directors shall constitute a quorum.**

**7.8 At any meeting, a vote shall be conducted by secret ballot upon request of any member present.**

## **8 COMMITTEES**

**8.1 The Board may require the support of a committee(s) to fulfill their responsibilities. The Board may appoint a chairperson or co-chairperson from the board to be responsible for a committee and seek committee members from the membership in fulfilling the responsibilities of a given committee. In the event that a Chairperson or Co-Chairperson is not from the Board, a member of the Board shall serve on such a committee.**

**8.2 Other committees may be established as required.**

**8.3 Committees shall serve without remuneration.**

**8.4 The powers and responsibilities of a committee shall be determined by the Board.**

## 9 SIGNING OFFICERS

**9.1** *The signing officers of the organization shall be the executive, as follows:*

*Disbursements < = \$500.00 one signature, Disbursements >\$500.00 two signatures*

## 10 AMENDMENTS

**10.1** *Any article may be amended by a majority vote of the Members present at a general membership meeting, provided that a duly seconded notice of motion has been given to the Secretary at least thirty days prior to the date of such a meeting, for inclusion in the notice of such meeting.*

## 11 SAFETY

**11.1** *All persons on the **Springfield Sports Club Inc.** range are to ensure their awareness and understanding of the organizations safety policies and range procedures and are responsible to employ these safety policies and range procedures at all times while attending the range*

**11.2** ***Springfield Sports Club Inc.** shall maintain an insurance policy for the protection of the club, members and directors.*

## 12 POLICY

**12.1** *The Board of Directors may, as required develop and adopt operating policies and procedures for the **Springfield Sports Club Inc.** The policies shall be, posted to the Springfield / FRSA web site and at all times shall be binding upon members their guests, and any other users of the facilities.*

## **13 APPROVAL AND LIST OF AMENDMENTS**

***13.1 This constitution was approved Nov 28<sup>th</sup> 2007.***

***13.2 This constitution was amended Dec 1<sup>st</sup> 2008.***

***13.3 This constitution and By-Laws was amended Oct 18<sup>th</sup> 2010.***

***13.4 This constitution and By-Laws was amended Oct 20<sup>th</sup> 2014.***

***13.5 This constitution and By-Laws was amended May 11<sup>th</sup> 2024.***